CALL FOR APPLICATIONS

International mobility support for PhD students - DrEAM – Episode 9

Application form

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| **Applicant information** |
| Name: |
| First name: |
| Gender: |
| Nationality: |
| E-mail address: |
| Phone number: |

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| **Doctoral studies information** |
| Date of 1st enrolment in PhD studies: |
| PhD funding: |
| Name of doctoral school: |
| PhD subject title: |
| PhD supervisor: |
| PhD cosupervisor: |
| PhD research unit: |
| Joint PhD (co-mentorship agreement): YES / NO / Joint management outside UL: YES / NO |
| Name and Country of the partner institution: |
| Date of signature of the co-mentorship agreement/joint management agreement (DD/MM/YY) : |
| Planned UniGR label request1: YES/NO |
| Planned European Doctorate label request2: YES/NO |
| Planned MITACS Globalink Research Award application3: YES/NO |

1, 2, 3See the explanatory note on page 7

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| **International mobility project** |
| Expected length of stay: |
| Start date (DD/MM/YY): |
| End date (DD/MM/YY): |
| Name of host institution: |
| Country and town of host institution: |
| Name of host research unit: |
| Head of host research unit: |
| E-mail address of head of host research unit: |
| Supervisor at host research unit: |
| E-mail address of supervisor: |

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| Short description of the existing partnership (International agreement, LEA/LIA, IRN, Labex, Hubert Curien Partnership...) or the partnership which is in the process of being structured (10 to 15 lines maximum): |

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| Short description of the mobility project (in 10 to 15 lines maximum, specify the objectives of the project, its potential contribution to the PhD student’s thesis and professional project, its benefits to the home research unit and the university): |

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| **Estimated mobility budget**  Self-assessment document for the individual preparation of the stay, the objective is to achieve a balance between incomes and expenses. See the explanatory note (p.7) for more information. | | | | |
| **Estimated expenses** | **Amount including VAT in euros** | **Incomes** | **Amount including VAT in euros** | **Status of the incomes at the time of filing** |
| Travel expenses from France and return (plane, train, bus, other) |  | Requested DrEAM mobility grant (see page 7 to find out how to calculate it or contact us at [drv-mdd-dream-contact@univ-lorraine.fr](mailto:drv-mdd-dream-contact@univ-lorraine.fr)) |  | N/A |
| Administrative fees (visa, university tuition fees…) |  | Thesis type of funding (specify its nature: doctoral contract, CIFRE, other) and, if applicable, the amount of such funding available for supporting the mobility |  | N/A |
| Local transport fees (if covered by the host institution, indicate "free of charge") |  | Erasmus+ mobility grant if applicable |  | Income  ☐ Acquired  ☐ To be confirmed |
| Accommodation (per month X the number of months) |  | Other expected grant (specify the name of the grant and the organisation awarding it) if applicable |  | Income  Acquired  To be confirmed |
| Food (if covered by the host institution, indicate "free of charge") |  | Other financial supports (family, personal) if applicable |  | Income  Acquired  To be confirmed |
| Insurance and medical expenses |  | Other expected incomes (specify the nature of the income) if applicable |  | Income  Acquired  To be confirmed |
| Cultural expenses |  |  |  |  |
| Other expected expenses (specify their nature) |  |  |  |  |
| TOTAL EXPENSES |  | TOTAL INCOMES |  |  |

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| --- | --- | --- |
| **Supervisors’ opinion** | | |
| **Thesis supervisor’s opinion:**  Signature of the thesis supervisor:  Last name, First name, Date: | | |
| **Opinion of the head of Research unit** | **Employer's opinion if outside UL (CIFRE, EPST, etc.)** | **Opinion of the head of Doctoral school** |
| Reserved  Positive  Very positive | Reserved  Positive  Very positive | Reserved  Positive  Very positive  *If positive, estimated education credits to be awarded for this mobility:* ………………….. |
| Signature of the head of Research unit:  Last name, First name, Date: | Signature of the employer:  Last name, First name, Date : | Signature of the head of Doctoral school:  Last name, First name, Date : |

Letter of commitment

In case of funding for my stay at …………………………………………………….………………………..……, from ………………..………….………to ……………………..……………as part of my thesis;

I, the undersigned, …………………………….………………………...., hereby undertake to:

- mention the I-SITE LUE in publications resulting from my stay abroad;

Key phrase to use

* in French: Le.s auteur.e.s remercie.nt LUE pour sa contribution au financement de la mobilité de XX (your initials).
* In English: The author.s thank.s LUE for funding XX (your initials) travel grant

- include the LUE logo into my oral presentations resulting from my stay abroad;

- send all the documents and support documents requested in connection with the stay;

- answer the questionnaires sent by My Doc’ Door;

- respond to requests for testimony about my experience abroad;

Date : / /  ; in………………………

Signature of the PhD student:

Signature of the thesis supervisor:

Explanatory note

* For the UniGR label, see conditions to meet on <http://www.uni-gr.eu/fr/doctorants/label-de-doctorat-unigr>
* For the European Doctorate label, see conditions to meet on <http://doctorat.univ-lorraine.fr/en/international/cotutelle-and-international-programs>
* For PhD students who wish to move to Canada, MITACS program can provide additional funding to the DrEAM mobility grant. This C$3,000 funding is granted under certain conditions. Research stays must last between 12 to 24 weeks and the DrEAM mobility grant awarded must be at least of C$6,000. For more information, please visit <https://www.univ-lorraine.fr/content/mobilite-au-canada>
* Instructions to complete the estimated mobility budget table correctly:

- Please do not include any costs related to scientific research.

- The requested DrEAM mobility grant must include the funding for both the round trip to the host structure abroad and the travel allowance package. For the calculation of the travel allowance package, depending on the country where you wish to travel to, please refer to the per diem rate for your destination on the website <https://www.economie.gouv.fr/dgfip/mission_taux_chancellerie/frais>. The travel allowance package amounts to 20% of the per diem rate multiplied by the number of mission days.

Example :

You are going on a 100-day mission in Spain.

The mission allowance for the State civilian staff amounts to €132 per day according to the current per diem rate.

The travel allowance package for your stay therefore amounts to:

100\*132\*0.2 = €2,640

You depart from Nancy by train to reach the airport in Paris. When calculating your travel expenses, you must therefore include round-trip train and plane tickets.

Travel expenses: 150 (train) + 200 (plane) = €350

Your requested DrEAM mobility grant therefore amounts to €2,990.

**- Please include your transport and accommodation quotations in the appendices. Screenshots of transport and housing options selected on commercial websites can be used as quotations.**

* As for the validation process from your supervisors, please have your thesis supervisor, your head of research unit and your employer (if different from UL) sign ***before*** sending your complete application (application form, CV, letter of acceptance from the host institution and quotations ***as a single PDF file***) to My Doc’ Door’s international office. The international office will then forward it to the head of doctoral school for his/her opinion and signature. You are therefore required to obtain all signatures, apart from the head of doctoral school’s, ***before the end of the episode***.
* For any questions, please write to [drv-mdd-dream-contact@univ-lorraine.fr](mailto:drv-mdd-dream-contact@univ-lorraine.fr)